

MEETING MINUTES

Project Name: IPRS	Doc. Version No: 1.0	Status: Final	Date: 3/31/04
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Meeting Name: IPRS Core Team Meeting
Facilitator: Thelma Hayter, DMH
Scribe: Debra Haraway
Date: 3/31/04
Time: 10 - 11 a.m.
Location: Crossroads, Conference Room 3

IPRS Core Team Attendees:

- ✓ Betty Cogswell
- ✓ Bobby Minish
- ✓ Cathy Bennett
- ✓ Cheryl McQueen
- ✓ Debra Haraway
- Deborah Merrill
- Gary Imes
- Joyce Sims
- ✓ Kellie Fessler
- ✓ Paul Carr
- ✓ Rick Debell
- ✓ Thelma Hayter

Others:

- ✓ Tim Sullivan
- ✓ Christie Harris

Attendees:

✓ Alamance-Caswell	Onslow
Albemarle	OPC
✓ Catawba	Pathways
✓ Centerpoint	Pitt
Crossroads	Riverstone
✓ Cumberland	Roanoke-Chowan
✓ Durham	✓ Rockingham
✓ Eastpointe	✓ Sandhills/Randolph
✓ Edgecombe-Nash	SE Center
Foothills	SE Regional
✓ Guilford	✓ Smoky Mountain
✓ Johnston	Tideland
✓ Lee-Harnett	✓ VGFW
✓ Mecklenburg	✓ Wake
✓ Neuse	✓ Western Highlands
✓ New River	Wilson-Green

Agenda:

Item No.	Topics
1.	Division and EDS Review Upcoming checkwrites-, April 2, 8, 16 Tim Sullivan: H0004 HR & HS rate H2012 HA & HB 1/day or 6/day ACTT-Methadone Administration Services BugCentral Status Key CSRs Operations Support - File Maintenance, Security, and Help Desk Roll Call
2.	Area Programs Questions/Comments about Upcoming Checkwrites-, April 2, 8, 16 Agenda items <ul style="list-style-type: none">• H0004 HR & HS rate H2012 HA & HB 1/day or 6/day ACTT-Methadone Administration Services• Do we need to invite Jay Dixon to next week's meeting• TPA Status• Any other area program questions/comments• DMH and/or EDS Concluding Remarks

ADMINISTRATION NOTES (10 A.M. DIVISION AND EDS REVIEW)

Item No.	Topics
1.	Questions/Comments about Upcoming Checkwrites- April 2, 8,16- No comments- will send out user bulletin this Friday regarding DB2 Implementation
2.	Tim Sullivan- H0004 HR & HS rate H2012 HA & HB 1/day or 6/day ACTT-Methadone Administration Services. H0004/HR/HS rate will be changed this Friday. DMA did authorize the change. ACTT hopefully will have change approval soon. H2012- DMA approved to change 6/day only 1 provider per day. This will require a new audit.
3.	Bug Central Status- Down to 4 bugs.
4.	Key CSRs- Received e-mail from Thelma will prioritize according to her email.
5.	Operations Support – File Maintenance, Security, Help Desk N/A
6.	

ADMINISTRATION NOTES (10:30 AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
1.	Roll Call (See page 1 for meeting AP participants) (Please mute phones or refrain from excess activity to help with communications.)
2.	Questions/Comments about upcoming checkwrites – April 2, 8, 16 - no concerns
3.	Agenda items: Approve 3/17 meeting minutes for posting- <ul style="list-style-type: none">• Tim Sullivan- H0004 HR & HS rate H2012 HA & HB 1/day or 6/day ACTT-Methadone Administration Services- . H0004/HR/HS rate will be changed this Friday. DMA did authorize the change. ACTT hopefully will have change approval soon. H2012- DMA approved to change 6/day. Only 1 provider allowed to provide this service per day. This will require a new audit• Do we need to Invite Jay Dixon to next week's meeting- No questions for Jay at this time.• TPA Status- no discussion

ADMINISTRATION NOTES (10:30 AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
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4. Other Questions/Comments:

- Q- Durham: Is there anyway we can get a report on account receivable??
- A- Look on 835, IPDR2000 or IPDR2061
- Q- Any updates on emergency money??
- A- Talked to Leza, we will continue to pay for emergency services next year.
- Q- Western Highlands: How do they update demographics on CNDS? What should we do update SSN?
- A- If you have proof the SSN # is incorrect you need to contact DSS. You can change SSN # and birth date if they're only a DMH client.
- Q- from Eastpointe regarding Value Option Letters- We have an authorization approval letter but service is getting denied. What should we do??
- A- Send e-mail to Christie Harris and she will research.
- Q-Centerpoint-Path target population-If you don't know who a client is can you use a John Doe client id to get paid??
- A-Yes you can create a John Doe client id. It will pay out of Path dollars. Betty is researching other questions from Bonnie.
- Q from Libby Eastpointe-We are getting denials EOB 1548 & 1551 in MMIS. We received a letter of approval from Value Options. What should we do??
- A-Tim and Christie are researching. They will send out an e-mail to all area programs.
- Q-Catawba-Will you send out a list of all codes that didn't process?
- A- Yes, EDS will send out a list once H2012 comes through.
- Q- What are the definitions of a CSR and DB2??
- A- CSR-customer service request--- DB2-IBM relational database.
- Cassandra from Rockingham is having issues with TNC target populations. Betty and Cassandra will set up a conference call to go over this issue.

ADMINISTRATION NOTES (10:30 AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
5.	DMH and/or EDS concluding remarks

Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
AI1.	7-23-03	DMH IT Services will perform follow-up procedures regarding jail diversion allocation.	Betty Cogswell Rick DeBell	Short term/long term solution proposed. Long term encompasses changes to the eligibility file; covers more than jail diversion.	No change	
AI2.	10-8-03	Western Highlands merger.	Rick DeBell	Communicate with Lisa and Wanda possible impacts resulting from the merger.	No change	
AI3.	10-22-03	Area Programs that have not sent their consolidated TPA Onslow, Durham, and Foothills.	Paul Carr	EDS will perform follow-up procedures (receiving compliant 835 for these Area Programs who have not forwarded a consolidated TPA for EDS signature).		

Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
II1.						